

State Board of Registration for Professional Surveyors

Professional Surveyor

Completed applications must be postmarked by:

January 2 for the April examination July 1 for the October examination
A partial application will not be considered for evaluation and/or examination. It is your responsibility to complete and submit a complete application with fees.

Only **complete** applications are presented to the Board and must include the following criteria:

- _____ All areas of the application must be completed.
(You only need to have your application notarized if you answer "YES" to questions 2 through 5 on the background questions.)
- _____ Original photograph (*taken within the past 8 weeks.*)
- _____ **\$300.00** exam application fee or **\$500.00** comity application fee (***Fees are non-refundable and non-transferable***) Make all checks payable to Indiana Professional Licensing Agency (IPLA).
- _____ Verification(s) from the state where you passed your exam(s) and all states where you hold or held licensure.
- _____ 5 references, of which 3 must be from Professional Surveyor sent with the application. Reference forms are to be in a sealed envelope with a signature placed across the back and forwarded to the applicant.
- _____ Original copy of the transcript(s)/ or **evaluation of foreign degree**. This information is to be sent directly from the college/university or the evaluating agency.
- _____ Supplemental form
- _____ Study Guide information for State Specific exam can be found on the following link, Study Guide for State Specific Exam.